

*Please retain a copy of this form for your records

Date: _____

2023 Cottagefest Reservation Form

Please return this Reservation Form and your deposit to:

The Jenkins Agency Inc., 1076 Skyvalley Crescent, Oakville, ON L6M 3L2 or Fax: 905-827-8139

Tel: 905-827-4632 Toll Free: 1-800-465-1073 Email: dave@jenkinsshowproductions.com Website: www.cottagefest.com

Company Name: _____

Phone #: _____ Fax #: _____

Email: _____

Mailing Address: _____

City: _____ Postal Code: _____

Preferred Payment Method:

Credit cards are accepted for deposits, **balance to be paid on e-transfer**. If payment is not received by January 10, 2023 then credit card on file will be used for the balance.

Please email all payments to: dave@jenkinsshowproductions.com

What product(s) and/or service(s) will you be offering? _____

Total deposit enclosed: _____ Cheque Visa Mastercard
(Non-refundable, no HST required on deposit. Cheques payable to The Jenkins Agency Inc.)

Credit Card Number: _____

Name On Card: _____ Expiry: _____


Signature of Card Holder: _____
The balance of payment will be automatically applied on the due date unless otherwise stated.

Balance Enclosed - postdated
for January 10, 2023 _____
HST#: R110158359

Authorized Signature: _____
(This acknowledges you have read and accept the rules & regulations of this agreement)

Print name in full: _____
Please note that 13% HST is applicable on the total booth price.

For more info please contact Dave Jenkins at dave@jenkinsshowproductions.com

SHOW DATE	2023 BOOTH PRICES
 <p>March 10-12, 2023</p> <p>Booth Requests</p>	<p> <input type="checkbox"/> 10'x10' \$1699 + HST <input type="checkbox"/> Corner requested (add \$150 + HST) <input type="checkbox"/> 10'x20' \$3298 + HST <input type="checkbox"/> Corner requested (add \$150 + HST) <input type="checkbox"/> 10'x30' \$4797 + HST <input type="checkbox"/> Corner requested (add \$150 + HST) <input type="checkbox"/> 10'x40' \$6196 + HST <input type="checkbox"/> Corner requested (add \$150 + HST) </p> <p><i>*Larger booths available upon request</i></p> <p>Bulk Rate Available Upon Request</p> <p>Deposit required: 10'x10' \$700 Larger than 10'x10' \$1200</p>

Cottagefest Rules and Regulations

- Please retain a copy of this form for your records. This form serves as both an application and a contract.
- No booth sharing or sub-leasing of exhibit space is allowed without consent of management. Tables and chairs are not included.
- All exhibitors must abide by local fire regulations (fire inspectors from the community may inspect your display), bylaws and regulations from the city, facility, police, electrical personnel including consumer and health and safety concerns. All exhibitors must abide by The Jenkins Agency Inc. and the hall's show rules and regulations unless prior arrangements are made.
- During the show each exhibitor is responsible for his/her own display and its contents and may only display, promote and sell the items listed on the reservation form. The exhibitor may not sub-lease all or a portion of the booth space to another company.
- **Exhibitors agree to have at least one employee working their booth at all times during all show hours.**
- All exhibitors must be properly insured.
- Please email insurance to dave@jenkinsshowproductions.com
- All signage within each booth must be professionally produced (no handwritten signs).
- To enable your neighbour to be seen, it is recommended that objects located at the front of your booth be lower than 4' high unless prior arrangements are made.
- NSF cheque charge \$50.00.
- Electricity must be requested in advance. All equipment used by exhibitors must be CSA approved. This is the exhibitor's responsibility.
- Heavy duty commercial extension cords must be supplied by the exhibitor if electricity is required
- The exhibitor releases the show coordinators, or any of its assignees and employees from any injury or damage incurred by the exhibitor or the exhibitor's agents and for any personnel and employees of the facility/owners. The exhibitor also releases the show coordinators from all liability and responsibility for any theft or damage to goods included in the display or done to the premises before, during or after the show.
- The Jenkins Agency Inc. reserves the right to use alternative methods of show promotion.
- Displays must be staffed during show hours.
- Move-out arrangements must be made for Sunday evening at 5 p.m. (not before). For the integrity of the show, dismantling of a booth or removing product prior to the last closing day of the show is strictly prohibited. If an exhibitor leaves items after the scheduled move-out or damages the space and there is an additional cost, it is strictly the exhibitor's responsibility.
- The show organizer reserves the right to move an exhibit due to management's request or other extenuating circumstances. No absolute guarantee can be given to requested exhibit position within each show - however, requests are considered.
- Management of the facility and the show organizer retain the right to ask any vendor to vacate or leave the premise upon request at any time. Facility owners and/or the show organizer are not responsible for any loss of business or personal income incurred by the tenant due to the removal or movement of a display or cancellation or postponement of the show due to *unforeseen circumstances** or damages and expenses the exhibitor may incur resulting from the change.
- * Please be assured that in the unlikely event the Cottagefest Show cannot take place due to the Covid-19 pandemic that rent paid will be applied to a future show.
- If you decide to cancel your booth at Cottagefest before January 10, 2023, you will forfeit your deposit. The balance will be credited to a future show. Refunds will not be given for cancellations after January 10, 2023.
- All exhibitors agree to abide by local Covid-19 protocols if necessary.
- Final exhibitor approval is determined at the discretion of show management.
- HST Number: R110158359.



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Jenkins Show Productions is the proud organizer of
Cottagefest, and Ontario's finest community home shows.

1-800-465-1073